

**Minutes – April 1, 2024**  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS-  
1111 AVE E, WISNER, NEBRASKA 68791

The City Council of the City of Wisner, Nebraska met in regular session in the Council Chambers at the City Offices in Wisner, Nebraska, on Monday, April 1, 2024, at 7:00 P.M. according to the notice published in the Wisner News Chronicle issue of March 28, 2024, a copy of the proof of publication is attached to these minutes. Notice of the meeting was posted in three public places which are the Wisner Post Office, Wisner Public Library, and the Wisner City Office. Notice of the meeting and the agenda were mailed or emailed to the mayor and all members of the City Council. A true copy of their signed acknowledgement of the receipt of the advance notice of this meeting and the agenda is filed in the office of the City Clerk/Treasurer. An agenda for the meeting was kept continuously current and was available for public inspection at the City Offices three days before the meeting date. Agenda subjects were contained at least twenty-four hours prior to the meeting. The mayor presided and the City Clerk/Treasurer recorded the proceedings of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the general public.

Mayor Soden called the meeting to order and announced the location of the posted Open Meetings Act, pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act. Mayor Soden also announced that this meeting is being recorded.

Present on the roll call: Cathy Gobar, L.J. Parker, Barry Meyer, Jay Meyer, & Mayor Terry Soden. Staff present: Randy Woldt, City Administrator/Utility Superintendent, Stephanie James, City Clerk/ Treasurer, & Sammye Nyman, Care Center Administrator.

AGENDA ITEM NO. 1 – CONSENT AGENDA – AGENDA, MINUTES OF THE MARCH 18, 2024 REGULAR MEETING, AND CARE CENTER, CITY, AND CITY/RURAL FIRE BOARD ACCOUNTS PAYABLES FOR APRIL 2024. Moved by Gobar and seconded by Parker to approve the consent agenda as presented. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried. Care Center payable total - \$125,853.06, and net payroll total for March - \$128,637.12, City payable total - \$596,616.90, and net payroll total for March - \$56,591.39, and City/Rural Fire Board payable total - \$3,635.98, be approved and allowed; and those warrants be drawn for their payment; and the City Clerk/ Treasurer publish said claims according to law; and an itemized account be kept on file in the office of the Wisner Care Center and Wisner City Office for public inspection. A copy of the signed acknowledgement of receipt and approval of each is attached to these minutes.

AGENDA ITEM NO. 2 – CITY OF WISNER AUDITED FINANCIAL STATEMENTS FOR FY ENDING SEPTEMBER 30, 2023 – ALMQUIST MALTZAHN GALLOWAY & LUTH, CPAS. Michael Hoback presented the auditor's report for fiscal year ended September 30, 2023. Mr. Hoback highlighted several areas of the report, including governmental activities with capital assets, reduction of debt, combined statement of revenue and expenditures, adjustments made

by auditors, and utility rates. Mr. Hoback stated that segregation of duties on the management letter will never go away due to the size of the city and staff. It is just not feasible to have enough staff to have a true segregation of duties. Mr. Hoback stated as a council to keep being involved in the daily activities of city business. The City is doing well with benchmark comparisons, and it has really good cash reserves in its general funds. Mr. Hoback indicated that the city has good reserves overall and pretty clean audit.

AGENDA ITEM NO. 3 – DISCUSSION AND POSSIBLE ACTION REGARDING SALE OF SURPLUS PROPERTY – 1984 PUMPER FIRETRUCK & 2000 CHEVY 350 PICKUP TRUCK WITH PLOW ON BIG IRON. Randy Woldt stated that the 1984 Pumper truck needs to be sold and the Rural Board gave their go ahead to sell and needs the City's go ahead. Moved by Parker and seconded by Jay to put up for sale on Big Iron the 1984 Pumper Firetruck and the 2000 Chevy Pickup Truck with Plow. Roll call: Ayes: Parker, Jay, Barry, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 4 – CITY-WIDE CLEAN UP WEEK – APRIL 20<sup>TH</sup> – APRIL 27<sup>TH</sup>. This includes everything but tires and construction waste. This is during dump hours which are Monday and Wednesday from ten to noon, one to five, and six to eight and Saturdays from eight to noon and one to five. Moved by Gobar and seconded by Barry to declare April 20<sup>th</sup> to April 27<sup>th</sup> as City-Wide Clean Up Week in the City of Wisner. Roll call: Ayes: Jay, Barry, Parker, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 5 – ARBOR DAY PROCLAMATION. Mayor Soden read the proclamation for Arbor Day to set April 26, 2024 as Arbor Day in Wisner. Moved by Gobar and seconded by Parker to approve the proclamation as read by Mayor Soden to set April 26, 2024 as Arbor Day in Wisner. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 6 – UTILITY BILLING – REPORT ON RECEIVABLES. Stephanie James, City Clerk/Treasurer, stated that as of tonight's meeting, the past due amount is at \$4,125.28.

AGENDA ITEM NO. 7 – REVIEW BUILDING PERMIT APPLICATIONS. Randy Woldt, City Administrator/Utility Superintendent, stated he has one building permit at 1004 18 St. to replace gutters and siding.

AGENDA ITEM NO. 8 – COMMUNICATIONS, REPORTS, COMMENTS BY COUNCIL, CITY OFFICIALS AND GENERAL PUBLIC.

- A. Councilman Parker stated that he and Councilwoman Gobar went through the pool applicants the other day and have thirteen lifeguards and two adult pool managers.
- B. Mr. Woldt stated that this last week they tested the transformers in the substation behind the city office. They did find some other issues that should be fixed and Mr. Woldt is waiting on an estimate. The oil leaks have been fixed.
- C. Councilman Jay asked if there could be a fence put up in the ditch that runs along Tenth Street to try and catch some of the trash that comes through there.
- D. The newspaper asked if there would be a picture for Arbor Day. Mr. Woldt stated that there will be a picture that will need to be taken but will not be on Arbor Day. Mr.

Woldt said that he will contact the paper when they are ready to plant a tree. Ashley also asked when the pool opens and she was told it will be Memorial Day, weather permitting. Ashley asked if the Wisner Fire Department holds a Fire/Rescue banquet like West Point. She was told that Wisner Fire and Rescue does not hold one. Ashley asked if the city has an event calendar on the city's website. Mrs. James told her right now there is not and that the city is in the process of getting a new website and may have one in the future. Ashley thanked the council that responded on the questions she had for the police survey's and has a few things to finish on the article.

- E. Councilwoman Gobar announced that Sammye, Care Center Administrator passed her test to become an administrator. Congratulations to Sammye.

AGENDA ITEM NO. 9 – MOTION TO ADJOURN TO MEET IN REGULAR SESSION ON MONDAY, APRIL 15, 2024, at 7:00 PM. At 7:35 PM it was moved by Gobar and seconded by Parker that the City Council adjourns to April 15, 2024, at 7:00 PM in regular session, in the Council Chambers at the City Office. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried.

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Mayor

Attest:

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City Clerk/Treasurer

APRIL 2024

**Accounts Payable**

**WISNER CARE CENTER**

ALEAGENT CREIGHTON CLINIC - LAB FEES 165.00, AMAZON CAPITAL SERVICES, INC - PENCILS, BLACK & YELLOW SAFETY TAPE OINTMENT 780.40, AMERICAN DATA - BILLING SOFTWARE MAINTENANCE 2168.10, APOTHECARY SHOP - PHARMACY CONSULTING 216.00, ARVID'S FOODTOWN - FOOD PURCHASES 80.74, BIO-ELECTRONICS - MAINTENANCE ON VITAL MACHINES 1049.83, BOZWELD, LLC - REPAIRS 137.56, BULLSEYE FIRE SPRINKLER INC. - QUARTERLY SPRINKLER INSPECTION 385.00, CINCINNATI INSURANCE COMPANY - INSURANCE 1012.00, CITY OF WISNER - OPERATING LOAN #1 10057.46, CITY OF WISNER-UTILITIES - UTILITIES 6102.14, CLIA LABORATORY PROGRAM - ANNUAL LAB CERTIFICATE 248.00, CULLIGAN OF NORFOLK - WATER 100.50, SHEILA CUMMINGS - MILEAGE 135.00, DJ MOTOR COMPANY - SERVICE VAN 843.93, RHETT ECKMANN-MD - MEDICAL DIRECTOR 500.00, EGAN SUPPLY CO. - ICE MACHINE MONTHLY RENTAL 2824.47, EXPRESS SCRIPTS - MEDICARE MEDICATIONS 36.00, EZ WAY INC. - MEDICARE SUPPLIES 100.00, FLOOR MAINTENANCE & PAPER SUPPLY CO - SUPPLIES 1225.07, FNIC - INS/PROP & AUTO 7631.99, GREAT PLAINS COMMUNICATIONS - TELEPHONE SERVICE 925.53, GROOVE FINANCIAL SERVICES - CABLE TV SERVICE 774.13, HEALTH CARE INFO SYSTEMS-HCIS - MEDICAID BILLING 1278.17, HEARTLAND FIRE PROTECTION - ANNUAL FIRE INSPECTION 262.46, HOLMES MURPHY - INS PROP & AUTO 256.00, INTERSTATE ALL BATTERY CENTER - BATTERIES 91.80, JOHNNY'S PEST CONTROL - EXTERMINATOR 105.00, KRIER TECHNOLOGIES INC - REMOTE SUPPORT 750.00, LIFECARE ASSOCIATES - SUPPLIES 2023.83, LINCARE - CONCENTRATOR, REFILLS, & NEBULIZER 607.36, MAHASKA - COFFEE, JUICE, & TEA 364.66, MCKESSON MEDICAL SURGICAL - NURSING

SUPPLIES 4092.71, MENARDS-VISA-CAPITAL ONE COMMERCIAL - SUPPLIES 337.33, NATIONWIDE - INS/PROP & AUTO 9285.62, NEBRASKA NURSING FACILITY ASSOC. - SEMINARS 599.00, NORFOLK AREA SHOPPER - ADVERTISING 420.15, NORTH AMERICAN TRUCK & TRAILER INC - VAN 167.94, ONE OFFICE SOLUTION - PAPER 170.10, PENNER PATIENT CARE, INC - REPAIRS 18.63, PINNACLE BANK-VISA ADMIN - PROMOTION & RECRUITMENT 1691.13, PRIME TIME HEALTHCARE LLC - NURSING SALARIES 11056.75, PRIORITY INC - STAFFING AGENCY 6740.55, SCHMIDT SPEECH LANGUAGE PATHOLOGY SERV. - MEDICARE PHYSICAL THERAPY 15499.12, SCRUBS ON WHEELS - EMPLOYEE SCRUBS 2790.46, SECURE CARE - ADULT TRANSMITTER 1730.50, SECURITY SHREDDING SERVICES - DOCUMENT SHREDDING 40.00, TARA M SMITH - DIETITIAN SERVICES 761.59, ST FRANCIS MEMORIAL - RESIDENT CARE 36.47, STAN ORTMEIER & CO - REPAIRS 9.49, STATE OF NE-DHHS DIV MEDICAID & LTC - QUALITY ASSURANCE FEE 7598.50, STUREK MEDIA - ADVERTISING 949.60, SYSCO LINCOLN - FOOD PURCHASES 9704.60, TASC - ACA REPORTING 98.49, TIM'S SINCLAIR - FUEL 734.07, TMS-TIME MANAGEMENT SYSTEM - TIME CLOCK 218.60, TRI-STATE NURSING ENTERPRISES, INC. - STAFFING AGENCY 342.94, WALMART COMMUNITY CARD/CAPITAL ONE - ADVERTISING 50.39, WAYNE HERALD/MORNING SHOPPER - ADVERTISING & PROMOTIONS 774.00, WCC-ARTS & CRAFTS FUND - ACTIVITIES SUPPLIES 286.29, WCC-PETTY CASH - GIFT CARDS 200.00, WEST POINT AUTO & TRUCK CENTER - PARTS & LABOR 167.94, WEST POINT NEWS, INC. - ADVERTISING & PROMOTIONS 1276.25, ADVERTISING & PROMOTIONS 1045.60, WISNER APOTHECARY - MEDICATIONS 1017.21, WISNER AUTO PARTS - REPAIRS 5.41, WISNER TRU VALUE HARDWARE & LUMBER - MAINTENANCE SUPPLIES 507.15, YANKTON MEDICAL CLINIC - LAB FEES 2190.35, Total - \$125,853.06

## **CITY OF WISNER**

805 AUTOMOTIVE - OIL CHANGE ON 2022 CHEVY 116.39, ALMQUIST, MALTZAHN, GALLOWAY & LUTH, P.C - ANNUAL AUDIT 11750.00, APPEARA - MOPS 565.00, APPLIED CONNECTIVE TECHNOLOGIES - REMOTE SUPPORT 323.00, ARBOR DAY FOUNDATION - DUES-RANDY WOLDT 05/24-05/25 25.00, ARVID'S FOODTOWN - BOTTLED WATER-HIGH NITRATES 1312.19, BADER'S HIGHWAY & STREET - CRACK SEALING 14996.00, BEST WAY, INC. - TRASH BAGS 569.28, BIG RED CONSTRUCTION - 30% DOWN ON PAVILION 14102.59, BOZ-WELD - STEEL/STAINLESS 476.77, CRYSTAL BRAUN - CLEANING SERVICES 600.00, CENTRAL VALLEY AG - FUEL 599.53, COLONIAL CHEMICAL CORP - LEMOCIDE PLUS 638.74, COLUMBUS MOTOR COMPANY - 2019 DODGE CARAVAN-CARE CENTER BORROWING UNTIL GRANT COMES IN 49822.00, COMPLETE MERCHANT SOLUTIONS - CREDIT CARD CHARGES & FEES 733.70, CUSHING CONSTRUCTION - VACUUM PUMP TRAILER 990.00, DEPOSITORY TRUST CO. - COMBINED REVENUE BOND-INTEREST 2165.00, DEPT OF ENERGY - WAPA - BUREAU POWER 25811.64, DOHREN TRUCK REPAIR - PUSH IN CONNECTOR 27.40, DOUBLEDAY LARGE PRINT - BOOKS 33.29, ELECTRIC LIGHT FUND - UTILITIES 7405.31, ELECTRONIC CONTRACTING COMPANY - AV SYSTEM UPGRADE 2625.00, EXPENSE SUNDRIES - MISC EXPENSE 758.91, FP MAILING SOLUTIONS - OPTI-MAIL METER & SCALE MARCH TO JUNE 2024 127.50, COLLIN GALE - Credit balance owed refund for 709 8 ST (Customer# 12093) 170.27, GPM - CALIBRATE SIEMENS FLOW METER 448.00, GREAT PLAINS COMMUNICATIONS - TELEPHONE SERVICE 957.54, GREATAMERICA FINANCIAL SVCS. - COPIER EXPENSE 190.43, KAREN HOLT/RENTAL - Credit balance owed refund for 1000 9 ST (Customer# 10447) 353.14, IOWA ASSOC OF MUNICIPAL UTILITIES - MEMBERSHIP DUES & GAS OQ TRAINING 4635.00, JEO CONSULTING GROUP INC - WASTEWATER TESTING 230687.41, JOHNSON & MOCK PC LLO - LEGAL SERVICES 1004.50, KAUP SEED & FERTILIZER, INC. - OVERTIME PLUS 25# BAG 1280.00, L. P. GILL, INC. - UNLOADING 2358.14, LEAF - 2-PRINTER MAINTENANCE AGREEMENTS 144.96, LEAGUE OF NE MUNICIPALITIES - MIDWINTER CONFERENCE 1365.00, LINCOLN MARRIOTT CORNHUSKER - NMPP CONFERENCE 408.00, LITERARY GUILD - BOOKS 89.13, MARTIN MARIETTA MATERIALS - ROCK 2147.85, MARVIN PLANNING CONSULTANTS, INC - COMPREHENSIVE PLAN 1800.00, MCI - 800-SERVICE 46.88, MELLEN & ASSOCIATES, INC. - AUMA MOTOR & SWITCH PACK SET 2854.22, MICHAEL TODD INDUSTRIAL SUPPLY - STREET SIGNS 459.72, MICROMARKETING LLC - SUPPLIES 153.04, MIDWEST LABORATORIES, INC - TESTING 184.32, MUNICIPAL ENERGY AGENCY OF NEBRASKA - FIRM POWER FEBRUARY 2024 44383.35, MUNICIPAL SUPPLY, INC. OF OMAHA - 8" COUPLINGS & PIPE 2036.16, MURPHY TRACTOR & EQUIPMENT - ROAD PARTS 1289.00, MUTUAL OF OMAHA - EMPLOYEE LIFE INSURANCE 83.88, NATIONAL PUBLIC GAS AGENCY - COMMODITY CHARGE-FEBRUARY 2024 12803.61, NEBRASKA DEPT OF

ENVIRONMENT & ENERGY - REVIEW FEE FOR WATER TREATMENT FACILITY 7600.00, NEBRASKA DEPT. OF REV. SALES TAX - SALES TAX EXPENSE 12177.15, NEBRASKA LIFE MAGAZINE - 2 YEAR SUBSCRIPTION 52.00, NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB - TESTING 45.00, NEON LINK - CREDIT CARD CHARGES & FEES 99.60, ONE CALL CONCEPTS, INC. - DIGGERS HOTLINE/LOCATE REQUESTS 22.23, PINNACLE BANK - WIRE TRANSFER FEE 15.00, PINNACLE BANK-VISA CREDIT CARD - SEMINAR 707.41, PRECISION IT - AGREEMENT 60.00, RAMADA BY WYNDHAM COLUMBUS - CLERK SCHOOL - STEPH 198.00, RJ 24-7 LLC - 80H LINK FOR SEEDER 27.19, SAPP BROS, INC.-WESTPOINT - FUEL 8402.93, SARGENT DRILLING - PHASE MONITOR 430.00, STAN HOUSTON EQUIP. CO. INC. - TRENCH DRAIN 3808.75, STAN ORTMEIER & CO - CHECKED PTAC 62.90, AIYANA EDDY & KATIE STRAATE - Deposit refund for 817 AVE K APT #3 (Customer# 12079) 138.26, SUNBELT SOLOMON SERVICES - FIXED LEAK IN TRANSFORMER 29530.00, TIM'S SINCLAIR, LLC - FUEL 31.61, UTILITY EQUIPMENT COMPANY - MACRO COUPLINGS 870.92, VERIZON WIRELESS - POLICE CELL PHONE 321.01, WESCO RECEIVABLES CORP - METER SOCKETS & WIRE SERVICE DROPS 4535.21, WILKS PUBLICATIONS INC - BOOKS 88.00, WISNER AUTO VALUE - ROAD PARTS 471.00, WISNER COMMUNITY DEVELOPMENT - DINKLAGE GRANT-GENERAL OPERATING EXPENSES 7787.17, WISNER HERITAGE MUSEUM SOCIETY - DINKLAGE GRANT - GENERAL OPERATING EXPENSES 414.15, WISNER NEWS CHRONICLE - PUBLICATION EXPENSE 641.69, WISNER SENIOR CENTER - MONTHLY EXPENSE 808.42, WISNER TRUE VALUE - REPAIRS 621.81, WISNER WEST - FUEL 1941.19, Total - \$530,816.39, CUMING COUNTY TITLE & ABSTRACT - PURCHASE OF LOTS 15744.00, HUNTINGTON NATIONAL BANK - MOWER LEASE PAYMENT #1 7783.37, MARCH PAYROLL 42273.14, GRAND TOTAL \$596,616.90

#### **CITY OF WISNER AND WISNER RURAL FIRE BOARD**

805 AUTOMOTIVE - BATTERIES FOR 99-2 533.36, CITY OF WISNER - UTILITIES 765.23, GREAT PLAINS COMMUNICATIONS - TELEPHONE & INTERNET SERVICE 160.65, HEIMAN INC. - FOAM & HELMET STICKERS 719.69, MATHESON TRI-GAS, INC. - OXYGEN 244.92, MEL'S SMALL ENGINE - EXHAUST FAN REPAIRS 84.75, ONE BILLING SOLUTIONS - BILLING SERVICES 704.62, WEST POINT AUTO & TRUCK CENTER, INC. - AIR FILTERS 151.56, WISNER AUTO VALUE - AA BATTERIES 91.44, WISNER WEST - FUEL-AMBULANCE 179.76, Total - \$3,635.98